

Project Goals:

Teacher Certifications

- **Goal 1:** Increase the number of fully certified special education teachers by implementing a plan that addresses the needs of personnel teaching students and children with disabilities under a special education Exception Authorization or Consultant Specialist Permit.

Workforce Ready/Family Engagement

- **Goal 2:** Increase the number of educators, administrators, and families with the knowledge and skills to develop person-centered IEPs that address the essential readiness skill needs impacting children and students with disabilities' access to and benefit from school academic instruction, transitions, and vocational education opportunities.
- **Goal 3:** Increase the capacity of leaders and educators to develop systems and use strategies that build trust and engagement with families and further strengthen the role families play in their child's development and learning.

This plan indicates the various data measures that Data Driven Enterprises (DDE) will analyze, who will complete the evaluations, how the data will be provided to DDE, and the reason for each evaluation.

A. Trainings Evaluations

1. Professional Development Tracking

What? Each training will be entered into WINWEB (a web-based tracking system).

Why? To keep track of the number and type of trainings that have been administered.

Who Completes? WDE staff

When? Ongoing

How? WINWEB login information will be given to WDE staff. <https://winweb.ddehome.com>

2. Sign-In Sheet

What? All participants from each training will be uploaded into WINWEB

Why? To track the number of participants in the trainings; to use for follow-up surveys

Who Completes? WDE staff

When? At each training

How? On paper, transferred to spreadsheet then uploaded to WINWEB: <https://winweb.ddehome.com>

3. Training Evaluation

What? Survey measuring participant perceptions of training quality, relevance, learning outcomes (knowledge, skills, and self-efficacy), motivation and intentions to apply learning, anticipated impact of training, and perceived barriers to application.

Why? To assess participants' reactions to training and inform improvements.

Who Completes? Training participants

When? After each training

How? A unique URL through the WINWEB website to the evaluation form will be given to participants after each training

B. Implementation and Intervention Fidelity Evaluations

1. IEP Checklist for Quality Review

What? A tool being developed by AIR that examines procedural and substantive components of IEPs

Why? To assess quality of IEPs and if student are meeting their goals surrounding essential readiness (also for intervention fidelity)

Who Completes? WDE staff

When? ASCEND coaches will observe at least 20% of teachers in SPDG-cohort schools each year; data collection expected to begin spring 2026

How? TBD

2. Fidelity Measures for Specific Evidence-Based Practices

What? Standardized observation tools to evaluate implementation of specific EBPs related to essential readiness skills development

Why? To ensure that EBPs are being implemented as intended, maintaining the integrity of interventions and ensuring consistency across various settings

Who Completes? ASCEND coaches trained on tool-specific observation and scoring protocols

When? At least 20% of teachers in SPDG-cohort schools each year; data collection expected to begin spring 2027

How? ASCEND coaches will observe teachers and complete the fidelity measure

3. State Capacity Assessment

What? Measures the State's efforts to sustain and scale up SPDG project activities

Why? To assess and monitor capacity to ensure that systems are developed to effectively support and sustain interventions

Who Completes? DDE will facilitate the assessment with the state implementation team

When? Administered twice in the first year (fall and spring) beginning in fall 2025; then each spring after the first year

How? Scores are recorded in real-time by DDE.

4. Observation Checklist for High-Quality Professional Development (HQPD)

What? Observational tool assessing 21 indicators of quality PD delivery across five domains.

Why? To ensure trainings are delivered with fidelity and aligned with best practices in adult learning.

Who Completes? Trained WDE staff as external observers

When? Each trainer and each unique training will be observed at least once, either live or via video recording.

How? Online via Alchemer: [URL TBD](#)

5. NCSI Coaching Fidelity Tool

What? A structured observational tool that assesses key coaching practices

Why? To ensure coaching is delivered with fidelity, adheres evidence-based coaching practices, and supports continuous improvement in both coaching quality and implementation outcomes

Who Completes? Trained external observers ([WDE staff?](#))

When? Each coach will be observed at least once per school year (live or recorded) in SPDG-cohort schools.

How? Observers complete a fidelity rubric after the session and submit it via an online platform. Feedback is provided to the coach following the observation.

C. Special Education Teacher Certification Evaluations

1. Needs Assessment to Identify Barriers to Full Certification

What? A survey to assess barriers to certification for teachers on an Exception Authorization or a Consultant Specialist Permit and challenges in recruiting and retaining special education teachers

Why? To inform the development of evidence-based strategies to address identified barriers and challenges

Who Completes? Principals, special education directors, and special education EA teachers

When? September 2025

How? Online via Alchemer: Links to the surveys will be sent to each group.

2. Special Education Exception Authorization/Consultant Specialist Permit Data

What? Official state data on special education teachers on an Exception Authorization or a Consultant Specialist Permit

Why? To calculate the number and percentage of special education teachers on an Exception Authorization or a Consultant Specialist Permit

Who Collects? DDE will calculate based on the data files provided to them by WDE

When? Annually

How? WDE 602, WDE 652

3. Teacher Retention Data

What? Official state data on retention rates of special education teachers on an Exception Authorization, a Consultant Specialist Permit, and new teachers (new teacher = working for 3 years or less)

Why? To calculate retention rates of teachers

Who Collects? DDE will calculate based on the data files provided to them by WDE

When? Annually

How? WDE 652

4. Percentage of SWD Taught by Fully Certified Special Education Educators

What? Official state data on students with disabilities and their teachers' certification status

Why? To calculate the percentage of students with disabilities taught by fully certified special education teachers

Who Collects? DDE will calculate based on the data files provided to them by WDE

When? Annually

How? WDE 684 (Section Enrollment file, Special Education file) and WDE 652

D. Coaching Evaluations

1. Coach Stakeholder Survey

What? Survey with tailored questions for participant groups within SPDG cohort schools to gather feedback, assess application of practices, and evaluate impact of project over time from multiple perspectives.

Why? To gather feedback on project activities (what is working well, what can be improved), evaluate the application of learned practices, and assess the impact of project activities over time from multiple perspectives.

Who Completes? ACSEND 307 Coaches

When? Annually beginning spring 2026

How? Online via Alchemer: [TBD](#)

2. Coach Interviews/Focus Groups

What? Interviews and focus groups will be conducted with key stakeholders about PD/TA impact and project experiences.

Why? To gather detailed insights on participants experiences, the skills they have learned and implemented, perceived impacts, implementation challenges and successes, suggestions for improvement

Who Completes? ACSEND 307 Coaches

When? Annually beginning spring 2026 or spring 2027

How? Conducted by DDE, either by phone or video

3. Coaching Activities Log

What? Each coaching activity provided to SPDG-cohort schools will be documented in an online coaching log, including the number and type of activities, topic areas of focus, strategies used, and recipients supported.

Why? To monitor coaching delivery, document support provided to SPDG-cohort schools, and to keep track of coaching recipients for evaluation.

Who Completes? ACSEND 307 Coaches

When? Ongoing

How? WINWEB website logins will be given to coaches: <https://winweb.ddehome.com>. Coaches will complete log after each coaching activity.

E. Educator Evaluations – Cohort Schools (school leaders, teachers, IEP team members)

1. Educator Stakeholder Survey

What? Survey with tailored questions for participant groups within SPDG cohort schools to gather feedback, assess application of practices, and evaluate impact of project over time from multiple perspectives

Why? To gather feedback on the effectiveness of coaching, application of learned practices from training and coaching, and to gather feedback on project activities and their impact over time from multiple perspectives.

Who Completes? Educators in SPDG-cohort schools

When? Annually beginning spring 2026

How? Online via Alchemer: **TBD**

2. Educator Interviews/Focus Groups

What? Interviews and focus groups will be conducted with key stakeholders about PD/TA impact and project experiences.

Why? To gather detailed insights on participants experiences, the skills they have learned and implemented, perceived impacts, implementation challenges and successes, suggestions for improvement.

Who Completes? Educators in SPDG-cohort schools

When? Annually beginning spring 2026 or spring 2027

How? Conducted by DDE, either by phone or video

3. Needs Assessment to Identify Barriers

What? A survey to assess barriers to family engagement and the development of person-centered IEPs that address essential readiness skill needs

Why? To inform the development of evidence-based strategies to address identified barriers and challenges

Who Completes? Special education directors, principals, and educators

When? September 2025

How? Online via Alchemer: Links to the surveys will be sent to each group.

F. Family Evaluations

1. Family Stakeholder Survey

What? Survey with tailored questions for participant groups within SPDG cohort schools to gather feedback, assess application of practices, and evaluate impact of project over time from multiple perspectives

Why? To gather feedback on the effectiveness of coaching, application of learned practices from training and coaching, and to gather feedback on project activities and their impact over time from multiple perspectives.

Who Completes? Families in SPDG-cohort schools

When? Annually beginning spring 2026

How? Online via Alchemer: **TBD**

2. Needs Assessment to Identify Barriers to Family Engagement

What? A survey to identify barriers and challenges to building trust and engaging families

Why? To inform the development of evidence-based strategies to address identified barriers and challenges

Who Completes? School administrators, educators, and families

When? Spring 2026

How? Online via Alchemer: <https://survey.alchemer.com/s3/8336555/SPDGFamilEngagementSWD>

3. Indicator 8: Part B Parent Survey

What? State-reported data from the parent survey

Why? To measure the extent to which schools are facilitating parent involvement for special education students

Who Completes? Parents of students ages 3-21 receiving special education services

When? Annually (Year-Round Collection)

How? DDE will provide this information

G. Student Outcomes: Survey Evaluations

1. Indicator 14: Post-School Outcomes Survey (Measurement B: Competitive Employment)

What? State-reported data on post-school outcomes for youth with disabilities (e.g., # of youth obtaining competitive integrated employment; # enrolled in postsecondary education)

Why? To measure the impact project activities on students' post-school education and employment outcomes

Who Completes? Youth who exited high school the previous school year via the Indicator 14 Post-School Outcomes Survey

When? Annually (Summer/Fall)

How? DDE will provide this information

2. Workplace/Career Readiness Skills Checklist

What? Tool to assess extent of SWD workplace/career readiness

Why? To measure student outcomes related to essential readiness skills

Who Completes? TBD

When? TBD

How? DDE will provide this information

H. Student Outcomes: WDE Data Collections

1. Graduation Data

What? Indicator 1 graduation rates

Why? To track changes in graduation rates in cohort schools and to assess the impact of project activities on graduation

Who Completes? DDE will analyze graduation data provided to them by WDE

When? Annually

How? The FS009 student level file and/or June WDE684 file

2. Least Restrictive Environment (% in regular classroom)

What? Student environment placement (e.g., in regular classroom 80% or more; in regular classroom 40-79%, etc.) as indicated on the Child Count Placement file.

Why? To determine if student placement changes over time

Who Completes? DDE will calculate based on the child count file provided to them by WDE

When? Annually

How? WDE June 684 special education file

3. Attendance Data

What? Official school attendance data for SWD in cohort schools

Why? To track changes in attendance in cohort schools and to assess the impact of project activities on attendance

Who Completes? DDE will analyze attendance data provided by WDE

When? Annually

How? WDE 600 file

4. Proficiency Data (WY-TOPP State Test)

What? Reading/math achievement data on the state test

Why? To determine if students' scores increase from one year to the next

Who Completes? DDE will calculate based on the data file provided to them by WDE

When? Summer 2025

How? Official state test score file

5. SWD CTE Course Tracking

What? Tracking students in CTE courses and whether they are CTE Participants/Concentrators

Why? To determine whether the number of students with disabilities who are taking CTE courses increases and whether the number of CTE participants and CTE concentrators increases

Who Completes? DDE will calculate based on the data files provided to them by WDE

When? Annually

How? WDE 684C – Section Enrollment File; WDE 555 file; and WDE680 files

Data Driven Enterprises (DDE) is collecting and analyzing the evaluation information.

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